

Towyn & Kinmel Bay Town Council

Minutes of the Full Council – (Hybrid Meeting) held on Wednesday 27th September, 2023 at 7:00pm

Present Cllrs: G Corry, L Formston (Mayor), L Gledhill, B Griffiths, L Griffiths, M Jones, A Macauley, B McLoughlin, D Mulvaney, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

1. Apologies

Apologies for absence were received from Cllrs T Bibby, D Johnson and L Knightly.

2. Declarations of Interest

Cllr K Redhead declared a prejudicial interest in agenda item 6 – Planning, as she is a member of the Planning Committee at Conwy CBC, and she withdrew from the meeting whilst this agenda item was being discussed.

Cllr L Gledhill declared a prejudicial interest in agenda item 6 – Planning application (0/51050) as the applicant is personally know to Cllr L Gledhill as he rents a field from him and he withdrew from the meeting whilst this planning application was being discussed.

Cllr D Mulvaney declared a prejudicial interest in agenda item 6 – Planning as she is employed by the planning applicant (planning application 0/51063) and she withdrew from the meeting whilst the planning application was being discussed.

Cllrs M Smith, B McLoughlin, B Griffiths, L Griffiths, G Corry and L Formston declared a non-prejudicial interest in agenda item 11 – Grants as they are all Governors of Ysgol Y Foryd and they took part in the Council business.

Cllr A Macauley declared a prejudicial interest in item 20 – Solar LED Lights as she lives on Ogwen Avenue where the lights will be installed and she withdrew from the meeting whilst this item was being discussed.

Cllr L Gledhill declared a prejudicial interest in item 20 – Solar LED Lights as one of the contractors who has submitted a quote to install the lamp posts is know to him and he also lives on Green Avenue he withdrew from the meeting whilst this agenda item was being discussed.

Cllr K Redhead declared a prejudicial interest in item 21 – Chester Avenue Woodland as she lives on Chester Avenue and she is also a Cartrefi Conwy Committee member, she withdrew from the meeting whilst this agenda item was being discussed.

Cllr L Gledhill declared a prejudicial interest in item 22 – TKBTC Raised Planters as he has provided a quote to move/relocate 4 x small planters, he withdrew from the meeting whilst this agenda item was being discussed.

3. Public Participation

There were no applications from the public to address the Council.

4. Minutes

Resolved that: -

The minutes of the Full Council meeting held on 04/09/2023, be approved and signed.

5. Matters Arising

There were no matters arising from the above-mentioned meeting minutes.

6. Planning

0/50349

The Kinmel Bay Coastal Defence Improvements Scheme include the following: -

- Improved rock armour defences
- Raising Seawalls
- Improved beach access
- New parklets
- Street furniture
- Toilet block
- Car park upgrades
- Ecological enhancements

Resolved that: -No Objection

0/51050

Retrospective application for the change of use from former agricultural land to storage of plant and equipment and erection of 2m high boundary fencing and gates.

Resolved that: -No Objection

0/51057

Variant of condition no 5 of planning approval 0/25445 (Demolition of 6 chalets and use of land for the stationing of 4 static caravans) to allow for a variation to the operating season to 10.5 months.

There were two proposals which were seconded.

Proposal 1 – Objection due to concerns regarding implications of extending the Caravan Park's operating season for the residents of Towyn & Kinmel Bay.

Proposal 2 – No Objection – The Town Council fully supports the application.

Resolved that: - Objection – The Town Council requests that Conwy CBC undertake a review of the implications of extending the Caravan Park's operating season for the residents of Towyn & Kinmel Bay, by way of a drain on the infrastructure and medical resources. We would also request that Conwy CBC undertake a new/review any existing Social and Economic Impact Assessments for the Towyn & Kinmel Bay area.

0/51062

Erection of two storey pitched roof extension at side of dwelling.

Resolved that: -No Objection

0/51063

Extension to dwelling and associated works.

Resolved that: - No Objection

0/51065

Removal of condition no. 3 of planning approval 0/45888 (variation of condition no. 2 of planning consent 0/44333 (Variation of condition no. 6 of planning approval 0/44055 (Alterations, extensions and refurbishment of Club House Building to also provide swimming pool and climbing wall). To allow for amended plans) so that facilities can be used by persons not staying at Golden Gate Holiday Park.

Resolved that: - No Objection

Development of new leisure complex at Golden Gate Holiday Centre, Towyn.

SCHEDULE 1B: PUBLICITY AND CONSULTATION BEFORE APPLYING FOR PLANNING PERMISSION NOTICE UNDER ARTICLES 2C AND 2D – Town and Country Planning (Development Management Procedure) (Wales) Order 2012.

Notice is given that SF Parks Ltd is intending to apply for full planning permission for a development of a high-quality leisure complex providing indoor leisure activities in the form of a bowling alley, roof-top bar, extended arcade, relocation of reception and admin offices in order to centralise the operation and customer experience at Golden Gate Holiday Centre together with associated works.

Resolved that: - No Objection

0/51072

Proposed front extension, new pitched roof to form first floor rooms.

Resolved that: - No Objection

0/51077

Alterations, extension and construction of new roof to provide additional accommodation at first floor level within roof structure.

Resolved that: - No Objection

0/51081

Variation of condition no 4 of planning approval 5/1969 (use of land as a site for 229 caravans, erection of chalets and camp building, alterations to the access and construction of the camp roads) to allow for a variation to the operating season to 10.5 months 1st March in any one year to 14th January the next year.

Resolved that: - Objection – The Town Council requests that Conwy CBC undertake a review of the implications of extending the Caravan Park's operating season for the residents of Towyn & Kinnel Bay, by way of a drain on the infrastructure and medical resources. We would also request that Conwy CBC complete a new/review any existing Social and Economic Impact Assessments for the Towyn & Kinnel Bay area.

0/51082

Variation of condition no 1 of planning approval 5/2176 (The layout of land as a site for 164 caravans) to allow the variation of the operating season to 10.5 months 1st March in any one year to 14th January the next year.

Resolved that: - Objection – The Town Council requests that Conwy CBC undertake a review of the implications of extending the Caravan Park's operating season for the residents of Towyn & Kinnel Bay, by way of a drain on the infrastructure and medical resources. We would also request that Conwy CBC undertake new/review any existing Social and Economic Impact Assessments for the Towyn & Kinnel Bay area.

0/51083

Variation of condition no 1 of planning approval 5/2149 (siting of 230 caravans and erection of 22 chalets, club, camp shop, amusement area, offices and ancillary buildings and construction of vehicular access, roadways, car parking areas and cesspools) to allow for a variation to the operating season to 10.5 months 1st March in any one year to 14th January the next year.

Resolved that: - Objection – The Town Council requests that Conwy CBC undertake a review of the implications of extending the Caravan Park's operating season for the residents of Towyn & Kinnel Bay, by way of a drain on the infrastructure and medical resources. We would also request that Conwy CBC undertake a new/review any existing Social and Economic Impact Assessments for the Towyn & Kinnel Bay area.

7. Payments & Receipts

Resolved that: - The payments and receipts for the period 01/08/2023 to 31/08/2023, which have been fully reviewed and signed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman.

8. Bank Reconciliations

Resolved that: - The balances as at 31/08/2023, which have been fully reviewed by the Clerk and cllr M Jones (Appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman.

9. Proposed Budget Changes

Resolved that: - The proposed budget changes for 2023-24 be approved, as presented and explained by the Clerk.

10. Budget Monitoring Reports

Resolved that: - The 3 x 2023-24 year to date Budget Monitoring Reports as a 31/08/2023, including one with explanations for reportable/notable variances, be approved as presented and explained by the Clerk.

Cllr B McLoughlin joined the meeting late at 19:40.

11. Grants

Resolved that: - The following grant be approved: -

£500 – Ysgol Y Foryd PTA for the purchase of Hi Viz Vests for the pupils, which are crucial in identifying and keeping the children safe when out and about on trips and outings.

Resolved that: - The Clerk will request that the PTA consider including TKBTC and TKBVoice Logos on the Vests.

12. Community Support Expenditure

Noted that the updated year to date community support expenditure presently stands at £2,366.00.

Noted the recent communications from the Kinmel Bay Foodbank, advising the Town Council that they are now independent from the Trusell Trust, as the Trust wanted them to cover a larger area (outside of Towyn & Kinmel Bay) and also the Church felt that the Trust criteria was too stringent/did not meet each person's needs with compassion and understanding.

Resolved that: - The Town Council will continue to support the Kinmel Bay Church Foodbank until 31st March 2024, as initially agreed in the Full Council meeting on 06/03/2023, and that the Clerk will write to the Kinmel Bay Foodbank representatives to invite them to attend a Full Town Council meeting in early 2024, so that the Councillors can fully understand how the Foodbank operates, and it's funding/support requirements moving forward, as the Town Council may no longer be in a position to financially support them after 01/04/2024.

Cllr M Jones asked that it be recorded in the meeting minutes he has not been included in any discussions/decisions at the Kinmel Bay Foodbank, and that he has no additional information other than the details in the recent communication from the Foodbank to the Town Council Clerk.

13. Conwy CBC Public Consultation for the Proposed Dog Control Public Space Protection Order 2023

Noted the Conwy CBC Public Consultation for the proposed Dog Control Public Space Protection Order 2023.

14. Conwy CBC Public Convenience Consultation

Noted the Consultation.

15. Towyn & Kinmel Bay Place Plan

Noted Conwy CBC's formal adoption of the Towyn & Kinmel Bay Place Plan as Supplementary Planning Guidance, at the Conwy CBC Cabinet meeting held on 22nd August, 2023.

Noted that the Towyn & Kinmel Bay Place Plan Supplementary Planning Guidance, is the first to be adopted in Conwy CBC.

16. 2023 Christmas Lights

Resolved that: -

a) The quote from SETS Ltd for the sum of £2,000 plus VAT, for the installation of 10 additional Commando Sockets/Timers be approved, as whilst it was the only quote received, the quote was deemed to be excellent value for money and all work previously undertaken by SETS Ltd (Our Christmas Lights Contractor) has always been completed to an excellent standard and on time.

b) The quote for the sum of £600 from SETS Ltd, to install 10 additional lamp posts motifs for Christmas 2023 be approved, as whilst it was the only quote received, it was deemed to be excellent value for money, and SETS Ltd are our current Christmas Lights Contractor.

17. Beach of Dreams 2025

Noted the proposed Beach of Dreams projects and events for 2024 and 2025.

18. Councillor Allowances 2023-24

Noted that: -

- The Clerk advised the members that we are still awaiting confirmation from OVW/HMRC if all allowances for 2023-24 will need to be paid via payroll.
- The allowances for Senior Roles such as Mayor/Deputy Mayor and Appointed Finance Councillor will have to be paid via payroll, as per HMRC guidance.
- Councillors will only need to complete a form, if they wish to opt out, or if they are new Councillors/any amendments are required.
- Any adjustments/enquiries relating to overpayments/underpayments of tax will need to be undertaken by the individual Councillor directly with HMRC.

Resolved that: -

a) The 2023-24 Councillor Allowances will be paid to Councillors in December 2023.

b) The Clerk will forward the above-mentioned forms to all Councillors, for completion and return by 15th October, 2023.

c) The Clerk will report any unclaimed allowances to the Councillors in the November meeting, so that Councillors can decide what to do with any unclaimed allowances.

19. Santa for a Senior

Cllr A Macauley provided an update to members regarding the proposed plans and events.

Noted: -

- a) Poster
- b) Pledge/Promise Form
- c) Nomination Form
- d) A tree will be installed in Asda (for the 6 weeks running up to Christmas) with suggestions for residents to purchase a small gift whilst undertaking their shopping at Asda (gifts to be left at the base of the tree as they leave).
- e) A number of donations and raffle prizes have already been received.
- f) St Mary's Church may have a spare artificial Christmas tree which can be used to promote the event at Asda.

20. Solar LED Lights

Resolved that: -

- a) The quote from Wydels for the sum of £3,325 plus VAT for 10 x 15w Solar Lantern Packages be approved, as whilst it was the only quote received, it was deemed to be excellent value for money, and their products which have been previously purchased, have been extremely well made and problem free.**
- b) The quote for the sum of £1,500 + VAT to install 10 x 4m lamp posts from Firdale Constructions Ltd be approved, as it was the cheapest of the two quotes received, and it was deemed to be excellent value for money.**

Cllrs M Smith & B McLoughlin left the meeting early at 20:38

21. Chester Avenue Woodland

Noted that: -

- a) A wooden bench which has been damaged and is beyond repair is to be removed from the woodland, and will not be replaced.
- b) A wooden picnic bench which has been damaged and is beyond repair is to be removed from the woodland, and will not be replaced.
- c) 1 x black UPVC picnic bench in the central barked area, will be left in the woodland for the time being.
- d) The black UPVC picnic bench which has been moved (by unknown individuals) into the willow maze will remain at its present location for the time being (any attempts by the Town Council to return it to the central barked area are likely to result in the unknown individuals moving it back into the willow maze).
- e) The large UPVC hexagonal bench has been removed and turned upside down, and is presently unusable.

Resolved that: -

- a) The octagonal bench will be moved from the woodland before it's damaged.**
- b) The octagonal bench, subject to prior written consent from Cartrefi Conwy, will be moved to one of the greens on the Chester Avenue/Cartrefi Conwy Estate.**

22. TKBTC Raised Planters

Resolved that: -

- a) **The quote from Cllr L Gledhill for the sum of £180 to move 4 x small 1m square planters from Peris Avenue and Gwytherin Avenue, to a suitable location within the Towyn & Kinmel Bay area be approved, as whilst it was the only quote received, it was deemed to be excellent value for money and due to work needing a suitable tractor with forks and a trailer, attempts to obtain additional quotes had been unsuccessful.**
- b) **The 4 planters will be relocated at the two local Schools, subject to confirmation from the Schools, that they are happy for the planters to be installed within the School grounds.**

23. Community Skip Events

Noted that the following Community Skip Events have been booked with Conwy CBC and that there will be two skips at each event.

- 04/10/2023 - Glan Morfa, Towyn
- 26/10/2023 - Kinmel Bay Community Centre Car Park
- 09/01/2024 - Sandy Cove, Kinmel Bay
- 13/02/2024 - Tir Prince Park, Towyn

24. Have a Go Sessions

Noted that Conwy CBC and Denbighshire CBC are jointly applying for grant funding (Burbo Bank Extension Fund) to cover the cost of developing and delivering play sessions aimed at School children (years 6 and above) – 2 sessions per week between November 2023 and April 2024, in the Towyn & Kinmel Bay area.

Noted that the members fully support the proposed events, which will be fully grant funded.

25. Solar Panels – Solar Edge Energy Modbus Meter

Noted that the meter was required to enable the Clerk to fully monitor the performance of the Solar Panels, and the number of units used from the Solar Panels/number of units exported to the grid.

Resolved that: - The quote for the sum of £488.29 plus VAT from Carbon Zero for the installation of a Solar Edge Modbus meter be approved, as whilst it was the only quote received, it was deemed to be excellent value for money, and Carbon Zero were the installers of the Solar Panels and Invertor.

26. Conwy County Borough Councillor Updates/Reports

Resolved that: - The present format would continue, and that County Councillors will not submit a Key Points Summary to the Clerk 7 days prior to each meeting.

Cllr K Redhead advised that RAAC has been identified at Ysgol Maes Owen, and work to rectify the issues are expected to be completed within the next two weeks, and in the meantime the School's operating the best it can.

Meeting Closed: 20:53

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Signed by the Chair of next Full Council meeting 09/10/2023.